

**Peer Evaluation Form**  
Department of Electrical and Computer Engineering  
Howard University

Date: \_\_\_\_\_ (Note: Evaluate yourself too)

Project Title: \_\_\_\_\_

Evaluator's Name: \_\_\_\_\_

Evaluation Guide (Read Carefully):

1. **For each of the 10 items below**, each project team receives \$500 per person. For example, if a team has two members, the team receives  $\$500 \times 2 = \$1,000$ . A three-member team receives \$1,500.

2. The evaluator now distributes, for **each row**, the team's money to each of the members (including him/her-self) by the relative performance of the members of the row. Therefore the sum of the money distributed to each member at each row must be the same as the money the team receives.

**3. Example**

		Write each member's LAST name below (including yours)		
		Doe	Joe	Koe
1	Works cooperatively to complete team assignments	750	250	500
2	Prepares for, arrives on time, and attends meetings	1000	100	400
3	Makes positive contributions to meetings	500	500	500

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**Peer Evaluation**

		Write each member's LAST name below (including yours)				
1	Works cooperatively to complete team assignments					
2	Prepares for, arrives on time, and attends meetings					
3	Makes positive contributions to meetings					
4	Work is of high quality and completed on time					
5	Brings a creative spark to the team					
6	Supports and respects other members' efforts and opinions					
7	Is able to give and receive feedback effectively					
8	Is responsible and accessible					
9	Is enthusiastic about the project and energetic					
10	Demonstrates effective leadership, keeps team focused, and elevates the work of the entire team					
	<b>TOTAL</b>					