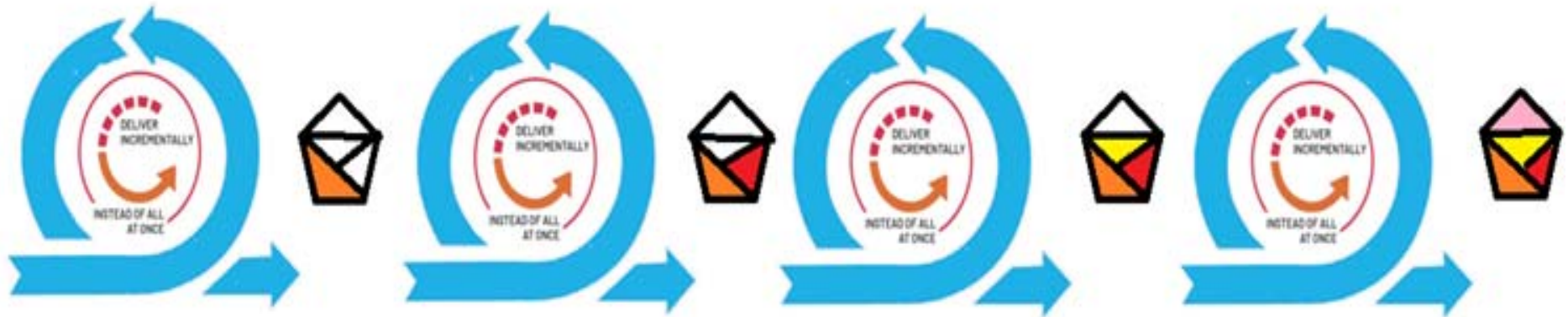


Progress Presentation



Sprint #	subproduct	Weekly development tasks
1	3	4 5
2	6	7 8 9
3	10	11 12
4	13	14 15

Project Tracking and Review

- Purpose of Tracking and Review
 - Appropriate measurement of project implementation progress
 - Identification of project implementation failure risks
- Tracking and Review
 - How is it going with the agile project implementation?
 - What's the piece (which is to be implemented)?
 - Which tasks were successfully completed and which tasks were not?
 - Show/demonstrate the increment (from the piece)
 - How to resolve any issues in the unsuccessful tasks?
- Vehicle for Tracking and Review
 - **Progress presentation** for each sprint
 - 4 sprints → 4 progress presentations

Progress Presentation

- **Frequency**
 - Every 2 weeks
 - Check the Website for the presentation schedule
 - In-person Team presentation
 - Contingency Plan - Online/Zoom presentation
 - Share and present the slides in the Zoom/Online platform
- **Format**
 - 4 slide pages & 2 minute per slide (a total of 8 minutes)
 - Q&A 2 minutes
 - **Every member equally participates in the presentation**
 - 3 min each
 - 2 min each

Progress Slide Format

- Page 1:
 - Project Title / Member Names/Date
 - Sprint #
 - What is the “piece”?
 - What are the planned tasks?
- Page 2:
 - Highlights
 - What went well in the planned tasks
 - Lowlights
 - Which tasks were not completed?
 - What was the issue in the unsuccessful tasks
- Page 3:
 - Show/Demonstrate the increment
- Page 4:
 - How the solve the issues
 - How to reduce failure risk

Progress Presentation Slide - Example

Project Title: Tic-Tac-Toe Machine

Members: Dequane Nealey, Soguwa Abisola, Anu Aryal, and Jason Bryant

Today's Date:

Sprint #1

"Piece": 3x3 gameboard
which accepts O
and X locations



Planned Weekly Tasks:

Week 1: Game board design

Week 2: Game Board display
with X and O marks

HIGHLIGHTS

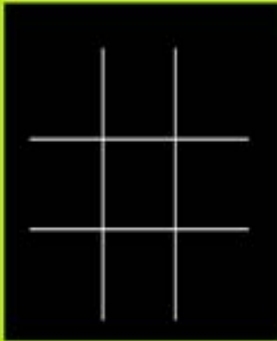
1. Gameboard Display with text mode
2. Initial and ahead-of-schedule computer response



LOWLIGHTS

1. Display with graphic mode not working
2. Conversion of the grid identification from 1 - 9 to 3x3 array not done

Demonstration of the increment



```
Do you want to play first (X)
or second (O)? Type X or O:x
Your move:|
```

```
Your move:1
Your move:|
```



```
Your move:1
Your move:3
Your move:|
```



Resolution of the issues

1. Good progress so far and no major issues
2. One issue - Graphic display of the board and O/X marking
3. Resolution - Search for Python libraries
 - Search for example codes to learn from
 - Practice of Python array
4. Failure Risk:- Presently very low
 - No mitigation is needed this time

Grading Rubric for Progress Presentation

- Observance of the 4x2 rule (4-page slide with 2 min per page) with the required contents [30]
 - 30
 - 20
 - 10
- Presentation balance (or equal presentation) among team members in the amount of time and/or in the number of pages [10]
 - 10
 - 5
- Clear communication with direct eye contact [10]
 - 10
 - 5
- Amount of achievement in converting a piece to an increment [40]
 - 40
 - 30
 - 20
- Knowledgeable, effective, and professional handling of questions [10]
 - 10
 - 5

Progress Presentation - Schedule

Time	Program /Team
12:30	Silent roll-call for on-time class attendance
12:40 – 12:50	Aerospace
12:50 – 1:00	Capital One
1:00 – 1:10	<u>Deliveroid</u>
1:10 – 1:20	Lockheed-Martin
1:20 – 1:30	Conclusion of the event

Check the web page for the detailed schedules on the date of each Progress Presentation