

## Project Team Contract

Academic Semester/Year: ( 2021 / 2022 )

| Project Team Name                   | The Capital Creators Club [The CCC]   |                                   |   |   |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------------------------------|---|-----------------------------------|---|---|------|-----------|-----------------------------------|------------------------------|------|---------------|----------------------|----|----|----------|-----------------|------------------------|-----|----|----------|------------------|-------------------------|-----|----|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Project Advisor                     | Name: Imtiaz Ahmed  |                                   | Major/Dept: Assistant Professor<br>EECE                       | Email: Imtiaz.Ahmed@howard.edu                      |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Long-Term Goal of the Project       | To become more adept at using Python for real-world applications including visualization and algorithm development  |                                   |   |   |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Academic Year Goal and Deliverables | Academic Year Goal: Visualization of Big Data   |                                   | } Dr. Ahmed still has yet to give us specific project details | Academic Year Deliverables (or Final Products): TBD |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| General Rules and Policies          | <p>Meeting attendance rules:</p> <ul style="list-style-type: none"> <li>• Meet at least once a week (on our own without Dr. Ahmed)</li> <li>• For every 5 minutes late, 2 points deducted. (up to 6 points deducted)</li> <li>• Every absence is 15 points off.</li> </ul> <p>Task assignment and completion rules:</p> <ul style="list-style-type: none"> <li>• Unless specified otherwise, all tasks designated in a meeting must be completed in a week.</li> <li>• 5 point deduction if a task is not done on time</li> <li>• If extra help is needed for a task, it must be communicated at least a day prior to its due date.</li> <li>• Be prepared to do research on new topics.</li> </ul> <p>Teamwork and relationship building rules:</p> <ul style="list-style-type: none"> <li>• Approach project and tasks with a positive attitude.</li> <li>• Be willing to help teammates with tasks if they need.</li> <li>• Be open to criticism, suggestions, and new skills.</li> </ul>  |                                   |   |   |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Commitment by Participant           | <p><i>I voluntarily participate in the project team with expected activities to collectively achieve the long-term goals and the academic year objectives under the guiding goals, roles, and policies as stated in this contract. I understand that I am obliged to abide by these rules and policies. I understand that if I do not abide by them, I may be requested to leave the project team.</i></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 30%;">Signature</th> <th style="width: 20%;">Major (EE, CpE, CS, ME, CHEM etc)</th> <th style="width: 15%;">Standing (Sr, Jr, Sp, or Fr)</th> <th style="width: 20%;">Date</th> </tr> </thead> <tbody> <tr> <td>Caelia Thomas</td> <td><i>Caelia Thomas</i></td> <td>EE</td> <td>Sr</td> <td>10/18/21</td> </tr> <tr> <td>Joshua Whitaker</td> <td><i>Joshua Whitaker</i></td> <td>CpE</td> <td>Sr</td> <td>10/18/21</td> </tr> <tr> <td>De'Johnna Wright</td> <td><i>De'Johnna Wright</i></td> <td>CpE</td> <td>Sr</td> <td>10/18/21</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> |                                   |   |   | Name | Signature | Major (EE, CpE, CS, ME, CHEM etc) | Standing (Sr, Jr, Sp, or Fr) | Date | Caelia Thomas | <i>Caelia Thomas</i> | EE | Sr | 10/18/21 | Joshua Whitaker | <i>Joshua Whitaker</i> | CpE | Sr | 10/18/21 | De'Johnna Wright | <i>De'Johnna Wright</i> | CpE | Sr | 10/18/21 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Name                                | Signature   | Major (EE, CpE, CS, ME, CHEM etc) | Standing (Sr, Jr, Sp, or Fr)                                  | Date  |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Caelia Thomas                       | <i>Caelia Thomas</i>  | EE                                | Sr  | 10/18/21  |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Joshua Whitaker                     | <i>Joshua Whitaker</i>  | CpE                               | Sr  | 10/18/21  |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| De'Johnna Wright                    | <i>De'Johnna Wright</i>   | CpE                               | Sr  | 10/18/21  |      |           |                                   |                              |      |               |                      |    |    |          |                 |                        |     |    |          |                  |                         |     |    |          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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